THE BOROUGH OF BRENTWOOD
COUNCIL AGENDA MEETING
JANUARY 21, 2025
7:30 PM

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1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Presentations**

5. **Comments on agenda action items only. Please limit remarks to three minutes.**

6. **Communications**

7. **Department and Borough Manager's Reports**

   7.a. Consider accepting the Department and Borough Manager's Reports. (ACTION ITEM)

   Mr. President, I move to accept the Department and Borough Manager's Reports for the period ending December 31, 2024 as presented.
   December 2024 Monthly Managers Report.pdf
   Brentwood Borough Report December 2024.pdf
   Dec. 2024 Monthly DPW.pdf
   2024 Dec. Monthly_PARKS AND REC.pdf
   December 2024 Council Report_POLICE CHIEF.pdf
   December 2024 CODE Report

8. **President's Report - Mr. Michael Foyle**

8.a. Joint Council-School Board Meeting Scheduled for January 28th (DISCUSSION ITEM)

The first of two annual Joint Council-School Board Meeting has been scheduled for Tuesday, January 28th at 7PM. This meeting will be hosted by the Borough and will take place at the municipal building. These meetings are open to the public. Please send the Borough Manager any topics you would like to see added to this agenda.

9. Mayor's Report - Mr. Pasquale Carnevale

10. Administrative and Finance Committee- Mr. Harold Smith

10.a. Consider approving minutes from the December Council Meeting. (ACTION ITEM)

Mr. President, I move to approve the minutes from the December 9th, 2024 Council Meeting.
12-9-24 Meeting Minutes.pdf

10.b. Consider accepting the Treasurer's Report for the period ending December 31, 2024. (ACTION ITEM)

Mr. President, I move to accept the Treasurer's Report for the period ending December 31, 2024.

December 2024 Treasurer's Report.pdf
December 2024 Revenues.pdf

10.c. Consider ratifying the payment of bills from December 1 through December 31, 2024. (ACTION ITEM)
Mr. President, I move to ratify the payment of bills for the period of December 1 to December31, 2024 for the following fund accounts:

01 - General Fund in the amount of $793,911.80
08 - Sanitary Sewer Fund in the amount of $34,852.26
15 - Park Fund in the amount of $0.00
18 - Capital Improvement Fund in the amount of $11,947.04
35 - Liquid Fuels Fund in the amount of $25,751.44
60 - General Pension Fund in the amount of $9,810.08
65 - Police Pension Fund in the amount of $20,176.32
95 - Operating Reserve Fund in the amount of $0.00
December 2024 Expenses.pdf

10.d. Consider Resolution No. 2025-01: Reappointment of Solicitor (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-01, which reappoints the

firm of Tucker Arensburg as Borough Solicitor for the period ending December 31, 2025.
Resolution No. 2025-01 Reappointment of Solicitor.pdf

10.e. Consider Resolution No. 2025-02: Mileage Reimbursement Rate (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-02, which sets the reimbursement rate for official Borough travel in a personal vehicle at 70 cents per mile.
IRS Publication
Resolution No. 2025-02-Mileage Reimbursement Rate.pdf

10.f. Consider Resolution No. 2025-03: Depositories for Municipal Funds (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-03, which establishes the bank depositories for municipal funds.
Resolution No. 2025-03- Depositories for Municipal Funds.pdf

10.g. Consider Resolution No. 2025-04: Prepayment of Invoices & Payroll (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-04, which authorizes the Finance Director to make prepayment of payroll and certain invoices.
Resolution No. 2025-04- Prepayment of Invoices and Payroll.pdf

10.h. Consider Resolution No. 2025-05: Signatories for Borough Accounts (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-05, which designates the authorized signatories for Borough bank accounts.
Resolution No. 2025-05- Signature Authorization On Borough Accounts.pdf

10.i. Consider Resolution No. 2025-06: Newspapers of Record (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-06, which establishes the newspapers of record for Borough notices.
Resolution No. 2025-06- Designation of Newspaper of Record.pdf

10.j. Consider Resolution No. 2025-07: Reappointment of Labor Council (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-07, which reappoints of the firm of Campbell Durrant as labor counsel for a period ending December 31, 2025.

Resolution No. 2025-07 Reappointment of Labor Council.pdf

11. Public Works Committee- Ms. Erin Troup

11.a. Consider Work Authorization from The Gateway Engineers for 2025 MS4 Program (INFORMATIONAL ITEM)

Mr. President, next week the Borough will be considering a Work Authorization submitted by The Gateway Engineers, which is associated with completing necessary tasks to ensure compliance with the Borough's Municipal Separate Storm Sewer System Permit and Pollution Reduction Plan.

11.b. Consider Advertising Ordinance No. 2025-1323: Establishment of Stormwater Authority (DISCUSSION ITEM)

Mr. President, Council has previously deliberated over the possibility as establishing a Municipal Stormwater Authority and setting an associated stormwater fee to underwrite certain needed drainage-related improvements. The first step in this process would be the creation of a Stormwater Authority. The attached Ordinance will be up for consideration during next week's Council meeting. Following a Public Hearing, final adoption would be scheduled for March 17, 2025.
01.21.2025 Memo_To Borough Council from GZboyovsky RE. Stormwater Ordinance Comparisons.pdf
Ordinance 2025-1323 Stormwater Authority (DRAFT 1).pdf
Brentwood_Borough_-_Memo_re_Formation_of_Stormwater_Authority_11422613.1_.pdf

12. Zoning and Ordinance Committee- Mr. Richard Schubert

12.a. Consider Resolution No. 2025-10: Appointment of Matthew Kenney to Rental Property Board of Appeal (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-10, which appoints Matthew Kenney to a four-year term as the tenant member of the Rental Property Board of Appeal, and with such term expiring December 31, 2028.
Resolution No. 2025-10 Appointment of M. Kenney to Rental Board.pdf

12.b. Update on Digital Sign Ordinance (DISCUSSION ITEM)

Mr. President, the Zoning & Ordinance Committee has reviewed a preamble for the proposed digital sign ordinance, which is designed to memorialize Council's intention to much more strictly limit the placement of these fixtures in the Mixed-Use District compared to the Commercial District. There is still a need to further discuss the final maximum size provision for this ordinance. This item is open for discussion tonight.
Ordinance No. 1321 Zoning Amendment for Digital Signs with Preamble.pdf

13. Parks and Recreation Committee- Dr. Robert Pasquantonio

13.a. Consider Resolution No. 2025-08: Designation of Special Events (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-08, which designates certain community events as Special Events in accordance with the terms of collective bargaining agreements with the Public Works Department and the Police Department.

Resolution No. 2025-08 Special Events.pdf

13.b. Consider Resolution No. 2025-09: Alcohol Permits for Special Events (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2025-09, which authorizes the Borough to permit the dispensing of alcoholic beverages at its 2025 "Taking It to the Streets" fair events.

Resolution No. 2025-09 Alcoholic Beverages at Special Events.pdf

13.c. Consider request to admit Baldwin Borough residents to the swimming pool at the Brentwood resident rate for the 2025 season. (ACTION ITEM)

Mr. President, I move to approve the request from the Borough of Baldwin, which is associated with admitting Baldwin residents to the Brentwood Pool at the Brentwood resident rate for the 2025 swimming season. Note that it is anticipated that the Baldwin Pool will remain closed for renovations in 2025 and that Baldwin honored a similar request from Brentwood during its prior pool rehabilitation project.

13.d. FYI - Shade Tree Commission to Host Tree Pruning Workshop on January 25th (INFORMATIONAL ITEM)

Mr. President, the Multi-Municipal Shade Tree Commission will be conducting a Tree Pruning Workshop on Saturday, January 25th at 3PM. This event will be led by a certified arborist and will be open only to individuals who have previously completed the tree tender certification with Tree Pittsburgh.

14. Public Safety Committee- Mr. Stephen Thomas

14.a.

Consider the Work Authorization from The Gateway Engineers for a Traffic Study for Churchview Avenue

(ACTION ITEM)

Mr. President, I move to approve the Work Authorization from The Gateway

Engineers, which is associated with conducting a traffic and parking study for Churchview Avenue in the not-to-exceed amount of $5,000, and which is to be paid from General Fund Line Item 01-408-313 Engineering Services.

2024-12-17 Churchview Avenue Study Work Auth.pdf

14.b. Consider agreement with Axon Enterprises for the acquisition of Taser Model 10 units for the Police Department

(ACTION ITEM)

Mr. President, I move to authorize the Borough to enter into a five-year installment payment agreement with Axon Enterprises, which is associated with the replacement of soon-to-be-discontinued Taser X26P devices with Taser Model 10 devices in the annual amount of $21,758.72, and which is to be paid from Capital Improvement Fund Line Item 18-410.700.
Taser 10.pdf

14.c. Consider Purchase of License for Thompson Reuters Westlaw Software (DISCUSSION ITEM)

Mr. President, Mayor Carnevale participated in a demo of the Thompson Reuters Westlaw legal research software and is requesting that the Borough consider acquiring a license for this tool. The Mayor has indicated that this program would assist him with administration of the collective bargaining agreement while also providing officers with the ability to review pertinent case law.

14.d. FYI- Active Shooter Educational Workshop Scheduled (INFORMATIONAL ITEM)

Mr. President, the Brentwood Police Department will be partnering with its peers from the Boroughs of Baldwin, Whitehall, and Mount Oliver to host an Active Shooter Educational Workshop. Representatives from the State Police and the FBI will also be on hand to provide information on how individuals can prepare a plan to react should they be confronted with one of these tragically all too common situations. The event takes place on January 30th beginning at 6:30PM at the Brentwood Civic Center.

15. Community Affairs Committee- Ms. Melissa Lenigan

15.a. FYI - Allegheny County Health Department to Provide Free Radon Testing Kits (INFORMATIONAL ITEM)
Mr. President, January is radon action month. Due to the contents of our local minerals and soils, nearly 40 percent of Pennsylvania homes contain elevated levels of this naturally occurring, hazardous element. As occupants breathe, radioactive particles are brought into the lungs and can cause damage to cells. Radon exposure is the second leading cause of lung cancer, and it claims the lives of more than 21,000 American annually. As this gas is completely undetectable by smell, taste, or sight, it is crucial for individuals

to test their homes in order to identify the presence of this toxin. The Allegheny County Health Department is assisting with this effort by providing free testing kits while supplies last at its Housing & Community Environment Office, which is located at 3190 Sassafras Way in Lawrenceville. Interested individuals can acquire a test kit on weekdays between 8AM and 4PM. Please note that the the Health Department does not regulate radon levels, and, if high levels of this element are discovered, it cannot mandate any action.

16. Special Committees

17. Old Business

18. New Business

19. Public Comment. Please limit remarks to three minutes.

20. Adjournment

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.